

Minutes of the Special Meeting of the Middle School Building Committee held at 8:15 AM, on Monday, May 18, 2015 at the BOE Conference Room, 3rd Floor Town Hall Annex, 5 Linsley Street, North Haven, CT.

Members Present: Goldie Adele, Miriam Brody, Lou Coppola, Sr., Gary Johns (committee chairman), Bruce Morris, David Mikos, Walter Nester, Jr., Joseph Porto, Michelle Spader (committee secretary), Dyann Vissicchio (committee vice chairman)

Members Absent: Michael Brandt

Also Present: Kristine Carling, Edward J. Swinkoski, Jeff Donofrio, Phil Diana, Joe Banks of Perkins Eastman, Tim Karl of Gilbane, and Charles Warrington of Collier's.

Meeting called to order by Chairman Johns at 8:15 am.

MINUTES

After a brief discussion of the Minutes of the Regular Meeting held on May 11, 2015, Mr. Morris moved their acceptance, seconded by Mr. Nester.

VOTE: All in favor.

APPROVAL OF RFQ/P FOR MATERIALS TESTING AND SPECIAL INSPECTION

Mr. Warrington explained in detail the RFQ/P for materials testing and special inspection. Discussion followed with committee members asking questions.

Mr. Morris then made a motion to approve the RFQ/P for Special Inspections and Construction Materials Testing Services.

Seconded by, Ms. Spader.

VOTE: All in favor.

APPROVAL OF RFQ/P FOR SOLAR ENERGY PROVIDER

Mr. Johns said that at our last meeting committee members expressed their interest in using solar energy as a partial energy source and requested Mr. Donofrio to prepare a RFQ/P for a solar energy provider. Members reviewed the RFQ/P and asked questions.

Mr. Morris then made a motion to approve the RFQ/P for Solar Energy Developers.

Seconded by, Mr. Coppola.

VOTE: All in favor.

ESTABLISH COMMUNICATIONS SUB COMMITTEE

Mr. Johns recommend that Ms. Spader, Mr. Nester, Mr. Adele, Mr. Brandt and Mr. Porto be appointed to the Communications Sub-Committee. They will work closely with Gilbane to keep the website and Facebook up to date and will also provide materials to students and parents.

Mr. Morris made a motion to establish the Communications sub-committee.

Seconded by, Ms. Vissicchio.

VOTE: All in favor.

ESTABLISH FINANCE/CHANGE ORDER REVIEW SUB COMMITTEE

Mr. Johns recommended that Ms. Vissicchio, Mr. Coppola, Mr. Mikos and himself be appointed to the Finance Sub-Committee. Mr. Warrington said that Collier's will review the invoices before they are presented to the sub-committee. He said that the invoices are very detailed. The sub-committee will also review change orders.

Mr. Donofrio recommended that the sub-committee develop a formal change order policy and present the written policy to the full Building Committee.

Mr. Morris made a motion to establish the Finance sub-committee.

Seconded by, Ms. Spader.

VOTE: All in favor.

OWNER'S PROJECT MANAGER UPDATE

Mr. Warrington said that bids are due on May 28th and May 29th. Gilbane has posted Supplement #2. Construction should begin the end of June.

ARCHITECTURAL DESIGN UPDATE

Mr. Banks said that they are responding to Requests for Information from Gilbane regarding the bid packages.

CONSTRUCTION MANAGER UPDATE

Mr. Karl said that he met with unions last week and is in the process of calling contractors to find more bidders. He said that 84 contractors have committed to bid on the project. He said that he will have a snapshot of all bids received on June 8th.

The Regular Meeting of the Building Committee will be held on June 8, 2015 at 8:15 am.

There being no further business to come before the Committee, Mr. Morris moved to adjourn at 9:25 am, seconded by Ms. Vissicchio.

VOTE: All in favor.